

Program Proposal 2025

Please provide the following information to <u>womenofholyblossom@gmail.com</u>, with the subject line *Program Proposal*. If you would like support to prepare your proposal, please reach out at this email. We'd be happy to discuss it with you.

Program title:

Program description: This will help us determine if your program is consistent with our mission.

Program organizers and contact information: WHB will not provide organizers for your program. However, we will work with the organizers and provide financial, logistical, and promotional support, if approved.

Anticipated participants: Include how many participants and their demographics. Demographics will help us assess how we communicate and promote your program.

Promotional requirements: WHB will coordinate internal and/or external promotions for this program, if approved. Promotions can include WHB's newsletter, social media, and LinkTree, as well as Holy Blossom's platforms. We may also choose to include the Northeast District of Women of Reform Judaism.

Resources: For example, technical equipment, printing, refreshments, furniture.



Logistical considerations: For example, when do you want to run the program? How many sessions will there be? Is it in-person, online, or hybrid? Will it take place when the Temple's security is already present? Is room set up required? Is cleaning required?

Budget: Include all anticipated expenditures. Will you charge participants to offsets expenditures? Attach a spreadsheet or chart, if needed.

Is there anything we have forgotten to ask about your program or anything else you want us to know?