

To: Holy Blossom Temple Congregation
From: Joan Garson, President and Rick Howard, Vice President
Re: Implementation of the Fundamental Governance Resolution

In September of this year, the Board passed a Fundamental Resolution on Governance, a copy of which is appended as Schedule "A" to this report. As part of the implementation of the Fundamental Resolution, we will report below on the steps underway regarding the implementation of the Fundamental Resolution, a process which is in its early stages. Paragraph numbers in this report refer to the paragraph numbers in the Fundamental Resolution.

1. **Statement of Identity.** A master calendar is being created which will enable diarizing of the review of the statement of identity as required.
2. **Board Conduct.** The Vice President is assuming responsibility for addressing this requirement. A code of conduct is currently in place and is acknowledged by each board member.
3. **Board Organization.** A formal orientation process has been created, beginning with the provision of a binder of key documents to all board members, based on a template developed two years ago. An orientation is being scheduled and is now a regular and important step for new Board members.
4. **Board Assessment.** This project is being addressed with the assistance of the Governance Committee over the next year.
5. **The Clergy and the Board of Directors.** Discussions regarding the re-establishment and constitution of a pulpit committee will be continuing with a view to addressing this issue, following development of a proposal mutually acceptable to the Senior Rabbi and lay leadership.
6. **Role of Clergy.** Following creation of the pulpit committee, this requirement will be addressed with its input.
7. **Periodic Review.** Following creation of the pulpit committee, this requirement will be addressed.
8. **Executive Director.** A process of review, to include clarification regarding responsibilities and authority based on the contract of the current Executive Director, as well as an evaluation process, is being implemented.
9. **Mandates for Departments and Committees.** The process of developing mandates for Departments is almost complete. The process of developing committee mandates is ongoing and is the responsibility of each Department Chair.
11. **Leadership Development Committee.** Work is underway to explore implementation and populating of this committee